

槟城韩江中学

PENANG HAN CHIANG HIGH SCHOOL

2019 年度行政历/ANNUAL ACTIVITIES SCHEDULE

第一学期上课日/1st term school days: 2/1/2019 - 22/3/2019 (12 周)、1/4/2019 - 24/5/2019 (8 周)

第二学期上课日/2nd term school days: 10/6/2019 - 9/8/2019 (9 周)、19/8/2019 - 23/11/2019 (14 周)

周次 Week	日期 Date	星期 Day	活动摘要 Activity	负责单位 Dept. Responsible
1	10/6 - 15/6	日 Sun	第八届毕业生美术展 (9/6 -12/6) (体育馆) Arts Exhibition (9/6 -12/6) (Stadium)	美术班 Art Class
		一 Mon	呈交第一学期年中考分数 (10.a.m 之前) Submission Mid-Year Exam Results (Before 10a.m)	教务处 Studies Dept.
		三 Wed	班导师输入分数 Form teachers key in marks	班导师 / 教务处 Form Teachers / Studies Dept.
		五 Fri	教师节 (体育馆) Teacher's Day (Stadium)	训导处 Discipline Dept.
2	17/6 - 22/6	一 Mon	创发学会- 科技工艺展筹备活动 (17/6-21/6) Maker's Club Exhibition Preparation (17/6-21/6)	行政处 /创发学会 Admin Dept/ Maker's Club
3	24/6 - 29/6	五 Fri	创发学会- 科技工艺比赛 (礼堂) Maker's Club Competition (Hall)	行政处 /创发学会 Admin Dept./ Maker's Club
		六 Sat	创发学会-科技工艺展 (礼堂) Maker's Exhibition (Hall)	行政处 /创发学会 Admin Dept./ Maker's Club
		六 Sat	家长日 (体育馆) Parents' Day (Stadium)	校长室/教务处 Principal/ Studies Dept.
4	1/7 - 6/7	一 Mon	槟州独中教师专业日 Penang Chinese Independent School Teacher Professionalism Day	全体教师 All Teachers
		一 Mon	丘瑞河画家美术展(1/7-30/7) (韩江华人文化馆) Arts Exhibition of International Artist Mr Khoo Sui Hoe (1/7-30/7) (Han Chiang's Chinese Heritage Centre)	美术主任/美术老师 Subject Head of Arts/Arts Teachers
		二 Tue	O Level JSE 班/JCE 班开课 Commencement of O Level JSE & JCE classes	教务处 Studies Dept.
		二 Tue	出版第三十一期韩中生活 Publication: The 31 st School Bulletin	文宣处 Publication Dept.
		四 Thu	科任老师呈交考试卷给科主任 Submission: Exam Papers to Subject Head	科任老师 /科主任 Subject Head /Subject Teacher

		日 Sun	槟城州乔治市遗产日(公共假期) Anniversary of Declaration of Penang as a World Heritage Site	
5	8/7 - 13/7	一 Mon	槟城州乔治市遗产日(公共假期) 补假 Anniversary of Declaration of Penang as a World Heritage Site (Replacement Holiday)	
		二 Tue	科主任呈交考卷至教务处 Subject heads hand in exam papers to Studies Dept.	教务处科主任 Subject Head /Studies Dept.
		二 Tue	校庆筹备日 (9/7-12/7) (礼堂 /体育馆) Preparation for School Anniversary (9/7 - 12/7) (Hall /Stadium)	联课处 Co-Curriculum Dept.
		六 Sat	槟城州元首诞辰 (公共假期) Hari Jadi Yang Di-Pertuan Negeri Pulau Pinang (Public Holiday)	
6	15/7 - 20/7	一 Mon	韩江中学 69 周年校庆典礼 (礼堂) Han Chiang High School 69 th Anniversary Celebration (Hall)	校庆工委 Committee
		一 Mon	韩江百年校庆-校史展览 /历届毕业生美术展 (15/7 -16/7) (体育馆) School Anniversary –History Exhibition /Art Exhibition of Art Stream Graduates (15/7 -16/7) (Stadium)	美术主任/美术老师 Subject Head of Arts/Arts Teachers
		二 Tue	高三学生开始填写申请联课活动及学术奖状表 Application of Co-Curriculum & Academic Certificate for Senior 3 Students	高三班导师/教务处 /联课处 Senior 3 Form/ TeachersStudies Dept. / Co-Curriculum . Dept.
		五 Fri	音乐晚会 (礼堂) Music Concert (Hall)	联课处 Co-Curriculum Dept.
		六 Sat	韩江百年校庆-三校联合文娱晚会 (礼堂) School Anniversary Celebration – Han Chiang 3 School Anniversary Dinner (Hall)	联课处 Co-Curriculum Dept.
7	22/7 - 27/7	一 Mon	科主任呈交入学考考卷到教务处 Subject HeadSubmit Entrance Test Question Paper to Studies Dept.	教务处、科主任 Studies Dept. / Subject Head
		三 Wed	考生激励讲座 (初三、高二及高三) (周会) Motivation Talk (Junior 3, Senior 2 & 3) (Assembly)	教务处/辅导与心理处 Studies Dept./ Counselling&Psychology Dept.
8	29/7 - 3/8	一 Mon	英语中心考试(29/7- 2/8) (礼堂) HCEC Exam (Hall) (29/7 - 2/8)	教务处/英语中心 Studies Dept./HCEC
		五 Fri	考试事项说明会 Guidelines on Examination	教务处 Studies Dept
9	5/8 - 10/8	一 Mon	第二学期期中考 (5/8- 9/8) (不包括校外考试班)(礼堂和体育馆) 2 nd Semester Mid Term Exam (5/8- 9/8) (Except exam classes)(Hall & Stadium)	教务处 Studies Dept.
		六 Sat	第二学期第一階段假期 (10/8- 18/8) 2 nd Semester Mid Term School Holiday (10/8- 18/8)	
10	12/8 - 17/8	一	哈芝节 Hari Raya Haji	

11	19/8 - 24/8	一 Mon	科任教师呈交毕业考考卷给科主任 Submission Trial Exam Papers to subject Head	教务处 Studies Dept.
		一 Mon	Registration: Cambridge Assessment English (KET/PET/FCE For School)(19/8-23/8)	HCEC
		三 Wed	科主任呈交毕业考考卷到教务处 Submission Trial Exam Papers to Studies Dept.	教务处 Studies Dept.
		三 Wed	阅读比赛颁奖 Prize Giving : Reading Contest	图书馆 Library
		三 Wed	书展 (21/8 – 22/8) (MPH) Book Fair (21/8 – 22/8) (MPH)	图书馆 Library
		三 Wed	科任老师呈交分数 (9a.m 之前) Teachers hand in exam marks (before 9 a.m.)	科任老师 / 教务处 Subject Teacher / Studies Dept.
		四 Thu	班导师输入分数/班级总成绩打印 Form teachers key in marks/Printing of Class Overall Results	班导师 / 教务处 Form Teachers / Studies Dept.
		六 Sat	2020 年新生入学试 (礼堂) 2020 Entrance Test (Hall)	教务处/ 外事办公室 Studies Dept./ External Affairs Dept.
12	26/8 - 31/8	一 Mon	申请学术与联课活动表现报告表 (高三)(13/9 截止) Application of Performance Report for Academic Co-Curriculum (ACPR) (Senior 3) (Deadline : 13/9)	教务处/联课处 Studies Dept. , Co-Curriculum Dept.
		一 Mon	学生作业检查开始(26/8-30/8) Inspection of students' exercise books (26/8-30/8)	教务处/科主任 Studies Dept / Subject Head
		六 Sat	国庆日 National Day	
13	2/9 - 7/9	二 Tue	科任老师呈交年终考试卷给科主任 Submission: Year End Exam Papers to Subject Head	科任老师 / 教务处 Subject Teacher / Studies Dept.
		四 Thu	科主任呈交年终考卷至教务处 Subject heads hand in year-end examination papers to Studies Dept.	科任老师 / 教务处 Subject Teacher / Studies Dept.
		五 Fri	家协庆功会 (礼堂) Student's Achievement Ceremony by PTA(Hall)	家协 PTA
14	9/9 - 14/9	一 Mon	最高元首诞辰 Hari Keputeraan Yang Di-Pertuan Agong	
		三 Wed	呈交毕业班操行分数 Submission: Graduation Class Conduct Marks	教务处/班导师 Studies Dept/Form Teachers
15	16/9 - 21/9	一 Mon	马来西亚日 Malaysia Day	
		二 Tue	电脑考试 (17/9 – 20/9) (Computer Test)(Internal) (17/9 - 20/9)	教务处 Studies Dept
		四 Thu	联课活动成果汇报会 Co-Curriculum Results Conference	联课处 Co-Curriculum Dept.
16	23/9 - 28/9	一 Mon	毕业考 (23/9-27/9,30/9,1/10)(体育馆) Graduation Examinations (23/9- 27/9, 30/9,1/10) (Stadium)	教务处 Studies Dept.
		二 Tue	联课活动成果汇报会 Co-Curriculum Results Conference	联课处 Co-Curriculum Dept.
		四 Thu	联课活动成果汇报会 Co-Curriculum Results Conference	联课处 Co-Curriculum Dept.

17	30/9 - 5/10	一 Mon	英语中心考试 (1/10- 4/10) (礼堂) HCEC Exam (1/10 – 4/10) (Hall)	教务处/英语中心 Studies Dept/ HCEC
		二 Tue	联课活动成果汇报会 Co-Curriculum Results Conference	联课处 Co-Curriculum Dept.
		四 Thu	潮州会馆会庆 Anniversary Celebration of Teochew Association	
		五 Fri	考试事项说明会 (统考生) Guidelines on Examination (UEC Candidates)	教务处 Studies Dept
		五 Fri	呈交联课活动分数 (计算至 26/9) Submission : Co-Curriculum Marks to Co-Curriculum Department (calculate until 26/9)	学会顾问 Society Advisor
18	7/10 - 12/10	一 Mon	呈交毕业考预试分数 (9a.m 之前) Submission: Trial Exam Results (Before 9 a.m.)	教务处 Studies Dept
		一 Mon	IGCSE 考试 (7/10 – 18 / 11) (礼堂) IGCSE examination (7/10 – 18/11)) (Hall)	教务处 Studies Dept.
		一 Mon	第二学期年终考(7/10 – 11/10) (礼堂及体育馆) Year End Examination (7/10 – 11/10) (Hall & Stadium)	教务处 Studies Dept
		二 Tue	毕业班班导师输入分数 Graduation Classes Form Teachers key in Exam Marks	教务处 Studies Dept
		三 Wed	打印毕业班成绩报告表 Printing of Graduation Classes' Report Cards	教务处 Studies Dept
		日 Sun	高中与初中统考美术科及美工(实习)考试 (体育馆) (13/10) UEC: Senior and Junior Arts Examination (Stadium) (13/10)	教务处 Studies Dept
19	14/10 - 19/10	一 Mon	IGCSE 考试 (7/10 – 18 / 11) (礼堂) IGCSE examination (7/10 – 18/11)) (Hall)	英语中心 Studies Dept/ HCEC
		四 Thu	高中统考(17/10 至 23/10) Senior UEC examination (17/10 -23/10)	教务处 Studies Dept.
		五 Fri	初中统考(18/10 -22/10) Junior UEC Examination (18/10 -22/10)	教务处 Studies Dept.
		六 Sat	Cambridge Assessment English KET/PET For School (Exam)	HCEC
20	22/10 - 26/10	二 Tue	呈交常识比赛细则、题目及报名表格到教务处 * 报名截止: 2/11 Submission: R & R of the Quiz Competitions Deadline : 2/11	电脑学会/数学学会 英文学会/华文学会/ 史地学会 Computer/ Math/English Language/ Chinese Language/ History & Geography Society/
		三 Wed	呈交毕业班级操行分数 (非毕业班) Submission : Graduation Class Conduct Marks (Non- graduate classes)	班导师/训导处 Form Teachers/ Discipline Dept.

		日 Sun	屠妖节假期 Deepavali (Public Holiday)	
21	28/10 - 2/11	一 Mon	屠妖节补假 Deepavali Replacement Holiday	
		四 Thu	毕业典礼彩排 (礼堂) (31/10 / 1/11 / 14/11 / 15/11) (暂定) Rehearsal : Convocation Ceremony (Hall) (31/10 / 1/11 / 14/11 / 15/11) (Temporary)	教务处/联课处 Studies Dept./Co-Curriculum Dept.
		四 Thu	呈交学会团体财务报告、余款、资产及活动计划表予联课处 Submission of Society's Financial Record, Fund, Assets & Activities Schedule to Co-Curriculum Department	学会顾问 Society Advisor
		六 Sat	户外学习 (非毕业班) Outing (Non graduation classes)	教务处/班导师 Studies Dept./Form Teachers
		六 Sat	毕业典礼 (2/11 / 16/11) (礼堂) (暂定) Convocation Ceremony (2/11 / 16/11) (Hall) (Temporary)	教务处/联课处 Studies Dept./Co-Curriculum Dept.
22	4/11 - 9/11	一 Mon	呈交年终考试分数 (9 a.m 之前) Submission: Final Exam Results (Before 9 a.m.)	教务处 Studies Dept.
		一 Mon	常识比赛 (4/11- 5/11) Quiz Competition Week (4/11 - 5/11)	科主任/相关学会 Subject Head/Societies
		一 Tue	SPM 政府考试 (4/11 -4/12) SPM Examination (4/11 -4/12)	教务处 Studies Dept.
		二 Tue	班级舞蹈比赛 (体育馆) Dancing Competition (Stadium)	联课处 Co-Curriculum Dept.
		三 Wed	班导师输入分数 Form teachers key in exam marks	班导师 / 教务处 Form Teachers / Studies Dept.
		三 Wed	全校运动会色队会议及练习 Meeting and Practice of All Colour Houses for Sports Day	联课处 Co-Curriculum Dept
		四 Thu	球类比赛(7/11-8/11) Balls Games Competition (7/11-8/11)	联课处 Co-Curriculum Dept
		五 Fri	校务会议 (三) The 3 rd Teachers & Staff Meeting	校长 Principal
23	11/11 - 16/11	一 Mon	歌唱比赛 - 中文 (华文独唱) (体育馆) Singing Competition – Solo (Stadium)	联课处 Co-Curriculum Dept.
		一 Mon	打印成绩报告表 Printing of Report Cards	教务处 Studies Dept.
		一 Mon	班导师检查成绩单 Checking of Report Cards	班导师 / 教务处 Form Teachers / Studies Dept.
		一 Mon	初中三毕业旅行 (11/11- 12/11) Graduation Class Tour (Junior 3) (11/11 - 12/11)	教务处 Studies Dept.
		二 Tue	厨艺大比拼 Cooking Competition	联课处 Co-Curriculum Dept.

		三 Wed	全校运动会色队练习(13/11) (7.30 a.m.–11 a.m.) Practice of All Colour Houses for Sports Day (13/11) (7.30 a.m.–11 a.m.)	联课处/全体教师 Co-Curriculum Dept./All Teachers
		五 Fri	分发成绩单及申请奖助学金 (15/11 - 29/11) Distribution of school result & Application of Scholarship (15/11 - 29/11)	班导师 / 教务处 Form Teachers / Studies Dept.
		六 Sat	Cambridge Assessment English FCE For School (Exam)	HCEC
		六 Sat	谢师宴 (礼堂) Graduation Night (Hall)	毕联会 Graduation Committee
24	18/11 - 23/11	一 Mon	年终假期 (18/11/2019- 1/1/2020) Year-end School Holiday (18/11/2019-1/1/2020)	
		六 Sat	统考评阅 (11 月下旬, 日期未定) Marking of UEC Papers (End of Nov)	教务处 Studies Dept.
25	25/11 - 1/1/20	三 Wed	统考成绩放榜 (18/ 12) UEC Examination Results Release (18/ 12)	教务处 Studies Dept.
		五 Fri	2020 年行政会议(一) (9 a.m. - 12 p.m.) (20/12) The 1 st School Administration Meeting of 2020 (9 a.m.-12 p.m.) (20/12)	校长 Principal
		五 Fri	2020 年课程会议 (一) (1 p.m.-3 p.m.) (20/12) The 1 st Academic Meeting of 2020 (1 p.m.- 3 p.m.) (20/12)	教务处 Studies Dept.
		三 Wed	圣诞节 (25/12) Christmas (25/12)	
		四 Thu	2020 年校务会议(一) (26/12 : 8a.m- 3.30p.m) The 1 st Teachers & Staff Meeting of 2020 (26/12: 8 a.m. - 3.30 p.m.)	校长/教务处 Principal/Studies Dept
		五 Fri	2020 年科研小组会议(一) (27/12 : 8a.m- 10a.m) The 1 st Subject Group Meeting of 2020 (27/12: 8.a.m. - 10 a.m.)	科主任 Subject Head
		五 Fri	校内培训 (全年教学计划) (27/12: 10a.m - 3p.m) Teachers' Training Course (Lesson Planning) (27/12 : 10a.m. - 3 p.m.)	教务处/科主任 Studies Dept. Subject Head
		六 Sat	迎新会(28/12) Orientation Day for New Students (28/12)	校长/教务处/ 联课处 Principal/Studies Dept./ Co-Cu Dept.
		一 Mon	教师培训 (30/12 – 31 / 12) (8a.m- 3p.m) Teachers' Training Course (30/12 – 31 / 12) (8 a.m. - 3 p.m.)	校长 Principal
		四 Thu	新学年开学 (2/1/2020) First Day of School (2/1/2020)	

Remark : The schedule may be subject to change under certain circumstances.