

韩江中学离校证申请表

HAN CHIANG HIGH SCHOOL

LEAVING CERTIFICATE APPLICATION FORM

姓名 Name	中(Chinese)	英(English)		学号 Sch. No	
国籍 Nationality		性别 Sex		身份证/护照号码 Passport/NRIC No	
出生地 Place of Birth		出生日期 Date of Birth		年龄 Age	
入学年级 Admission Class			入学日期 Admission Date		
离校年级 Leaving Class			离校日期 Leaving Date		
退学原因 Reason of Leaving					
家长姓名 Parent's Name	中(Chinese)	英(English)			
批准者 Approved by	评语 Comment	签名 Signature	<p style="text-align: center;"><u>附注</u></p> <ol style="list-style-type: none"> 1. 凡中途退学学生须送至左边部门核准。 2. 离校证须缴手续费 RM50 (本地生)/ RM100 (海外生) 3. 申请离校证须附上家长信件。 <p style="text-align: center;">Notes</p> <ol style="list-style-type: none"> 1. Students leaving school have to seek the approval of the respective Departments. 2. Processing fee for the Leaving Certificate RM50 (Local Student) / RM100 (Foreign Student). 3. A letter from parent is required to apply for the Leaving Certificate. 		
班导师 Form Teacher					
图书馆 Library					
外事办公室 (海外生) External Affairs Dept. (Foreign Student)					
财务处 Finance Dept.					
训导处 Discipline Dept.					
教务处 Dean Of Studies					
校长 Principal			收据号码 Receipt No.		
申请者签名 Signature of Applicant		家长签名 Signature of Parent		日期 Date	