

课本购买指南 Guide to Purchase of Textbooks

1. 学校贩卖部可使用现金或信用卡 (**RM 100** 以上) 进行交易。
All payment at school bookstore can be made in **cash or credit card (above RM 100)**.
2. 货物出门，恕不退还。如果是印刷上出错，需在 **1** 个星期内退还。
Books sold are non-refundable or non-returnable. In case of a manufacture's defect, please return the books within **1 week** from the date of purchase.
3. 离开贩卖部前，请检查你所购买的物品是否有误。Check your purchase **before** you leave the bookstore.
4. 校方希望学生的所有书本是在本校贩卖部购买。如果你有意在外面书店购买书本，请确保你购买的是正确的版本。
We highly encourage student to purchase all books from the school bookstore. If you plan to purchase from other bookstores, kindly ensure that you purchase the **correct book title, publisher and edition**.
5. 如有意购买二手书，请确认该版本是否在新学年中仍被使用。学生不被允许购买二手作业簿。
If you plan to buy a second-hand textbook, kindly confirm whether this version is still in use. Students are **not allow to buy second-hand workbook**.
6. 如贩卖部缺货，复印书本需时 **7** 天刊印，其余书本则出版商需 **3** 个星期左右才能把书本送到。
In the event of out-of-stock, photocopied books will take **7 days** to get into the bookstore, while printed books will take **up to 3 weeks**.
7. 在新学年开学第一个星期，贩卖部将不售卖练习簿。（新生除外）
Purchase of exercise books is **not allowed** during first week of school opens. (Except for new students)
8. 因受国际货币汇率的影响，因此书本之价格将随市价而调整。
Due to the fluctuation of currency rates, imported books price is subject to change without prior notice.
9. 请到学校网站，依据 2021 年度班级下载书单，并携带书单前来本校贩卖部购买。（书单发布日期：18/12/2020）
Please visit the school website to download the book list for class of 2021, and bring the book list to the school bookstore to purchase books. (*Publish of Book Lists: 18/12/2020*)
10. 购书日期和贩卖部营业时间如下：Date of purchase books and operating hours for bookstore are as follows:

28/12/2020 (Mon) – 19/1/2020 (Tue)
9:30am – 3:30pm
(Monday – Friday, closed on weekends and public holidays)
11. 如因国家行动管制令而无法前来学校，学生可在新学年开学后购买书本。If you are unable to visit the school due to the restriction order, you may purchase the books when school opens.
12. 已向学校提出转换课程/科目申请者，请待申请结果公布后才购买书本。（公布日期为13/1/2021）
Students who had applied to school for courses/subject transfer. Please wait for the announcement of the application results before purchasing books. (The announcement date is 13/1/2021)