

檳城韓江中學 HAN CHIANG HIGH SCHOOL
學年成績報告表申請 REPRINT OF ACADEMIC RESULTS

申請須知 Application Notes:

- 只接受全年成績報告表申請，中途退學或未修滿一年者將無法申請。Only applications for the annual academic results are accepted. Students who drop out of school or have not completed one year will not be able to apply.

費用 Cost: 每份 RM20.00 per copy

申請步驟 Application Procedure:

- 在校申請 Application by walk-in (submitting application in person)
 - 到教務處領取並填寫表格。Collect and complete the form at Studies Department.
 - 到財務部繳交費用。Make payment at the cashier counter at Finance Department.
 - 財務部將在表格上蓋章，並提供收據。The cashier will stamp the form and issue you a receipt.
 - 將蓋章的申請表和收據呈交給教務處。Submit the stamped application form and receipt to Studies Department.
 - 網上申請或付款詳情，請參考 For online application and payment, kindly refer to http://www.hchs.edu.my/application_of_documents/.

檳城韓江中學 HAN CHIANG HIGH SCHOOL

學年成績報告表申請 REPRINT OF ACADEMIC RESULTS

學生姓名: (中) _____

出生日期 DOB: _____
(DD/MM/YY)

Student's Name: (E) _____

學號 School No: _____

申請成績單資料 REPRINT REQUEST DETAILS

| 序 No | 年份 Year | 班級 Class |
|------|---------|----------|
| 1 | | |
| 2 | | |
| 3 | | |

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財務部 FINANCE DEPARTMENT

| | |
|--------------|----------|
| 收銀員 Cashier: | 日期 Date: |
|--------------|----------|

申請者姓名
Name of Applicant

申請者簽名
Signature of Applicant

日期
Date