



1 July 2021

To: All Parents and Students

**Notice of Online Assessment and Mid-year Holidays**

Greetings. Due to the tough situation as a result of the COVID-19 pandemic which has yet to be resolved and the ongoing Movement Control Order, students have to remain at home for online learning. In order to gauge the learning outcome from online lessons, the school will conduct an Online Assessment for Forms 1 to Senior 3 from 12 July to 16 July 2021. Kindly refer to the details of the Online Assessment as stated below.

**a. Devices required for Online Assessment**

Students are required to prepare a laptop or a desktop for Online Assessment. The school would advise students to use a phone stand or their own way to set up the camera which must focus on their desk. Besides, the school requests students to switch on their Webcam and the Microphone during Online Assessment, and also to ensure Internet stability.

**b. Online Assessment will be divided into groups based on Forms:**

A Group: Junior 1 and Junior 2, Online Assessment time: 8 a.m., 11 a.m.

B Group: Junior 3 and Senior 1, Online Assessment time: 9 a.m., 12 p.m., 2.10 p.m.

C Group: Senior 2 and Senior 3, Online Assessment time: 10 a.m., 1 p.m., 2.10 p.m.

**c. Online Assessment Detailed Information**

For the timetable and other information about the Online Assessment, kindly refer to our Han Chiang High School Official Page <http://www.hchs.edu.my/> and Official Facebook page <https://www.facebook.com/hanchianghighschool> on 2 July (Friday).

**d. Online Assessment Rules and Regulations**

1. Students are required to follow the Online Assessment timetable to sit for the assessment and submit their answers.
2. Students are required to switch on their Webcam and Microphone and to stay focus, but do not perform other tasks during the Online Assessment.
3. Students are prohibited to use any software or Apps to send questions or answers to their friends, to interact, to discuss, to engage in any exchange of the questions or to browse the webpages to look for answers.
4. Students are not allowed to check any information or to use any items which are not relevant to the examination.
5. Students are not allowed to provide their own account to others or to sit for other's assessment.
6. Any student who attempts to cheat or is caught cheating during the Online Assessment will be given a minor demerit.
7. All the students are required to use their phones to record the whole process of Online Assessment. If need be, they are required to submit it to the school for further checking. Students who breach these rules and regulations will be given a minor demerit.

Kindly take note that all Online Co-curriculum activities will be cancelled during the Online Assessment. Students are advised to get ready for the assessment. Besides, the mid-year holidays in July will commence on 17 July until 25 July during which time the Online Lessons will be discontinued and will resume on 26 July (Monday). Students are required to follow the Online Lessons timetable and switch on their webcam during Online Lessons. The details of school reopening will be announced according to the notification from the Ministry of Education.

We appreciate your cooperation. Thank You.

KUNG BEE LEE 江美利  
PRINCIPAL  
HAN CHIANG HIGH SCHOOL PENANG  
韩江中学校长